



कामगार राज्य विमा महामंडळ
(कामगार आणि रोजगार मंत्रालय, भारत सरकार)

कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



क्षेत्रीय कार्यालय/क्षेत्रीय कार्यालय/Regional
Office/Maharashtra
पंचदीप भवन, 108, एन. एम. जोशी मार्ग, लोअर परेल,
मुंबई-400 013
पंचदीप भवन, 108, एन. एम. जोशी मार्ग, लोअर परेल,
मुंबई-400 013
Panchdeep Bhavan, 108, N.M. Joshi Marg,
Lower Parel, Mumbai – 400 013
Phone: 022 61209700/742 Email: rd-maharashtra@esic.nic.in,
Website: www.esic.nic.in

No. 31/A/12/16/UDC/Estt. II/2022

Date:-06/01/2025

CIRCULAR

Subject : Second round of Biometric Verification of newly recruited UDC,MTS, Stenographer and SSO (2019 to 2022) of Maharashtra Region – reg

The second round of Biometric verification of newly recruited officials under direct recruitment in the cadre of MTS/ UDC/ Steno./ SSO through recruitment held during the year from 2019 to 2022 (**whose Biometric verification could not be done on 11.07.2024 / 12.07.2024**) is scheduled to be held at RO Mumbai on 28.01.2025 (Tuesday).

(2) The Biometric verification of the officials posted at RO Mumbai/ SRO Marol/ESICMH Andheri/ PGIMSR Andheri will be conducted at RO Mumbai premises on the above scheduled date.

(3) Officials of RO Mumbai/ SRO Marol/ ESICMH Andheri/ PGIMSR Andheri, for whom biometric verification is being conducted, are directed to be present for Biometric verification on 28.01.2025 (Tuesday) at RO Mumbai premises, without fail.

(4) No leave of any kind is permissible and shall not be approved. Already approved/ sanctioned leave may be cancelled.

(5) The Controlling Authority of SRO/Hospital, etc. is to ensure the presence of the officials on the day of the Biometric verification (28.01.2025/ Tuesday) at RO Mumbai and to nominate a Nodal Officer from their office to be present at RO Mumbai on 28-01,2025 along with their officials of whom verification is to be done and for their identification.

(6) ICT Branch/ General Branch, RO Mumbai is to provide necessary IT support/ Network connectivity/ Seating Arrangement/ etc. of Biometric Verification Team and the officials, as well.

(7) All the Branch Officers/Branch Managers/ Supdt. are directed to brought contents of this circular to the notice of all the concerned officials working under them.

Signed by Dinesh
Gurudayal Sonkusare
Date: 06-01-2025 17:35:37

(Dinesh Sonkusare)
Dy. Director (Admin)

Copy to:

01. All concerned Officials.
02. All Branches/Branch Offices/Officers/Superintendents/Branch Managers.
03. The DD (I/c)/ MS/ Dean, SRO Marol/ SRO Thane/ ESICMH Andheri/ PGIMSR Andheri.
04. The Director, Dept. Enquiry (WZ)/Dy. Director, Vigilance (WZ).
05. General Secretary, ESIC Officers' Association, RO Mumbai.
06. General Secretary, ESIC Employees' Union, Mumbai.
07. O.O. File/ Personal file.
08. Rajbhasha Shakha for Hindi Translation.
09. ICT Branch, RO Mumbai, to upload on ESIC website.