



कामगार राज्य विमा महामंडळ
(कामगार आणि रोजगार मंत्रालय, भारत सरकार)
कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



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No.: 31-A-33/16/1/LDC/Estt.II/2023

Date: 1st January 2025**OFFICE ORDER NO.02 (A) OF 2025**

The Regional Director (I/c), Maharashtra, on recommendation of the Departmental Promotion Committee meeting held on 24.12.2024 for the vacancy year 2025, has approved the promotion of the following officials *in situ* from the cadre of Multi Tasking Staff (MTS) to Lower Division Clerk (LDC), on regular basis in Level – 2 of Pay Matrix of Part A of the Schedule of the CCS (RP) Rules, 2016.

Sr. No.	Name of the official (Shri./Smt./Kum.)	Designation	Employee category	Recommended against category	Present Place of Posting	Ordered Place of Posting
FOR THE VACANCY YEAR 2025						
1	Siddhi Sawaratkar	MTS	SC	UR	SRO Marol	SRO Marol

- 1) The promotion of the above official who is still working in the cadre of Multi Tasking Staff (MTS) will take effect from the date on which she assumes charge as LDC on the basis of this order.
- 2) Once Regular promotion is accepted, the same will not be permitted to be withdrawn in any condition on change of place of posting.
- 3) The promotee shall exercise their option for fixation of pay within one month from the date of promotion as per the saving clause under FR 22(I)(a)(1) and option once exercised will be final.
- 4) The regular promotion has been made subject to the terms and conditions of service as applicable to the similar class of employees as laid down in the ESI Corporation (staff and conditions of service) Regulations, 2023 as amended from time to time.
- 5) The inter-se seniority of the officials shall be determined according to the relevant

Rules, in due course.

- 6) The official declining regular promotion will not be considered for regular promotion for a period of one year and will also be passed over to his/her junior(s), resulting in loss his/ her of seniority, as per rules. Moreover, the financial upgradation under MACP scheme of such official shall also be deferred to the extent of period of debarment due to the refusal.
- 7) This promotion order is subject to provisions as contained in GOI, DOPT, OM No. 36012/45/2005-Estt(Res.) dated 10/08/2010, OM No. 36012/11/2016-Estt.(Res.) dated 30/09/2016 and OM No. 36012/11/2016-Estt(Res.-I)(Pt.-II) dated 15/06/2018 and further orders which may be passed by the Hon'ble Supreme Court.
- 8) The promotion of the above officials is subject to completion of training for promotion to the post of Lower Division Clerk as devised by the Employees' State Insurance Corporation, as per the ESIC (LDC) Recruitment Regulations, 2020.
- 9) The declaration by the officials regarding the acceptance or refusal of the promotion offered shall be communicated by the official concerned **immediately (format attached)**. In the absence of any communication, it will be presumed that they have not accepted the promotion and no correspondence in future will be entertained in this matter.
- 10) The custodian of the Service Book shall make necessary entry/ record in the Service Book regarding acceptance/ refusal of such promotion.
- 11) Necessary relieving and joining report may be submitted to all concerned immediately.
- 12) Hindi version will follow.

(Dinesh Sonkusare)
Dy. Director (Admn.)

Copy to:

1. Person concerned/Concerned Branches.
2. The Medical Superintendent, ESICMH Andheri/ESICH Kolhapur/Bibvewadi/The Dean, PGIMSR Andheri.
3. P.S. to A.C.
4. Dy. Director I/c, SRO Nagpur/Marol/Thane/Pune/Nasik/Aurangabad.
5. The Director, Dept. Enquiry (WZ)/Dy. Director, Vigilance (WZ)/ZTI (WZ).
6. Estt. Br. I/III/Cash Branch-DDO/Fin. A/c Branch, R.O. Mumbai.
7. General Secretary, ESIC Officers' Association, RO Mumbai.
8. General Secretary, ESIC Employees' Union, Mumbai.
9. Secretary, ESIC Employees' Co-op. Credit Society, Mumbai.
10. Secretary, ESIC SC/ST/OBC Employees' & Officers' Welfare

Association, Mumbai

11. Rajbhasha Shakha, RO Mumbai for translation in Hindi.
12. ICT Branch, RO Mumbai, to upload on ESIC website.