



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



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No.: 31-A-33/16/HC-Astt. /2019/Estt.II

Date: 21.03.2025

OFFICE ORDER NO. 74 (A) OF 2025

The Regional Director (I/c), on recommendation of the Supplementary Departmental Promotion Committee meeting held on 21/03/2025 for vacancy year 2025 has approved the promotion of the following officials from the cadre of Upper Division Clerk (UDC) to the cadre of Assistant/ Head Clerk on regular basis in Level – 6 of Pay Matrix of Part A of the Schedule of the CCS (RP) Rules, 2016.

| Sr. No. | Name of the officials (Sh/ Ms) | Designation | Employee cat. | Recommended cat. | Present place of posting | Ordered place of posting |
|--------------------------|---|-------------|---------------|------------------|--------------------------|--------------------------|
| VACANCY YEAR 2025 | | | | | | |
| 1 | Shekhar Kumar s/o Goverdhan Pandit | Adhoc Asst. | UR | UR | RO Mumbai | RO Mumbai |
| 2 | Minakshi s/o Naval Kishore Prasad | Adhoc Asst. | UR | UR | SRO Pune | SRO Pune |
| 3 | Dharrao Sujit Ramdas | Adhoc Asst. | UR | UR | RO Mumbai | RO Mumbai |
| 4 | Dharmendra Kumar s/o Prakash Mandal | Adhoc Asst. | OBC | UR | SRO Pune | SRO Pune |
| 5 | Malangner Kiran Dadasaheb, | Adhoc Asst. | OBC | UR | SRO Aurangabad | SRO Aurangabad |
| 6 | Aashish Kumar Lal s/o Dinesh Kumar Lal | Adhoc Asst. | UR | UR | RO Mumbai | RO Mumbai |
| 7 | Md Azam Ansari s/o Md Mustaqueem Ansari | Adhoc Asst. | OBC | UR | SRO Pune | SRO Pune |
| 8 | Vijay Kumar s/o Ramlakhan Prasad | Adhoc Asst. | OBC | UR | RO Mumbai | RO Mumbai |
| 9 | Nimbalkar Ramnath vitthal | Adhoc Asst. | UR | UR | SRO Pune | SRO Pune |
| 10 | Dhande Ananda Balabhau, | UDC | SC | SC | SRO Nagpur | RO Mumbai |
| 11 | Sudha Waghmare | UDC | SC | SC | SRO Nagpur | SRO Marol |

| | | | | | | |
|----|--|-------------|-----------------------|----------------------|-----------------|-----------------|
| 12 | Wankhede Rahul Dadarao | UDC | SC | SC | SRO Nagpur | RO Mumbai |
| 13 | Indorkar Ashish Siddharth | UDC | SC | SC | SRO Nagpur | SRO Nasik |
| 14 | Ukare Vijayshekhar Shalikaram | Adhoc Asst. | OBC-PwBD category (c) | UR PwBD category (c) | SRO Nagpur | SRO Nagpur |
| 15 | Raghuveer Kumar Meena s/o Bharat Lal Meena | UDC | ST | ST | RO Mumbai | RO Mumbai |
| 16 | Dharavath Suresh s/o Dharavath Bitcha | UDC | ST | ST | RO Mumbai | RO Mumbai |
| 17 | Shrirame Sheshrao Bandu | UDC | ST | ST | SRO Nagpur | SRO Pune |
| 18 | Vishal A Shegaonkar | UDC | SC | SC | SRO Thane | SRO Thane |
| 19 | Vishant Umesh Larokar | UDC | SC-MSP | SC | SRO Nagpur | SRO Marol |
| 20 | Santosh Abhang | UDC | SC | SC | SRO Marol | SRO Marol |
| 21 | Padmakar N. Rikibe | UDC | SC | SC | SRO Pune | SRO Pune |
| 22 | N. V. Ahire | UDC | SC | SC | SRO Marol | SRO Marol |
| 23 | S. S. Ambekar | UDC | SC | SC | SRO Marol | SRO Marol |
| 24 | Sunil B. Salve | UDC | SC | SC | RO Mumbai | RO Mumbai |
| 25 | Arvind Kumar s/o Laxman Kumar | Adhoc Asst. | OBC | UR | SRO Pune | SRO Pune |
| 26 | Pawan Kumar s/o Shiv Kumar Gupta | Adhoc Asst. | OBC | UR | SRO Marol | SRO Marol |
| 27 | Avinash Maruti Gholap | Adhoc Asst. | UR | UR | RO Mumbai | RO Mumbai |
| 28 | Raman Kumar Singh s/o Rajeshwar Prasad Singh | Adhoc Asst. | UR | UR | ESIC MH Andheri | ESIC MH Andheri |
| 29 | Pannalwar Akshaykumar Kishtareddy | Adhoc Asst. | UR | UR | RO Mumbai | RO Mumbai |

1. The officials at Sr. No. 1 to 9, 14 & 25 to 29, who are already officiating as Adhoc Assistant/Head Clerk on 21/03/2025 i.e. the date of DPC meeting, shall be deemed to have been promoted on regular basis on 21/03/2025 itself, provided they accept the promotion and join at present place of posting.
2. The other officials who are still working in the cadre of Upper Division Clerk (UDC) their promotion will take effect from the date on which they assume charge as Assistant / Head Clerk on the basis of this order.

3. Once Regular promotion is accepted, the same will not be permitted to be withdrawn in any condition on change of place of posting.
4. Any officials officiating as Adhoc Assistants refuses/declines Regular promotion, the ad-hoc promotion shall also be cancelled. Further, it will also be construed as misconduct and departmental action will be taken against them.
5. The promotion and posting of the officials at Sr. No. 10 to 13, 17 & 19 is ordered in public interest and they are entitled for TA/DA and Joining Time as per rules.
6. The promotees shall exercise their option for fixation of pay within one month from the date of promotion as per the saving clause under FR 22(I)(a)(1) and option once exercised will be final.
7. The declaration by the officials regarding the acceptance or refusal of the promotion offered shall be communicated by the official concerned **28/03/2025** (format attached). In the absence of any communication, it will be presumed that they have not accepted the promotion and no correspondence in future will be entertained in this matter.
8. The regular promotion has been made subject to the terms and conditions of service as applicable to the similar class of employees as laid down in the ESI Corporation (staff and conditions of service) Regulations, 2023 as amended from time to time.
9. The inter-se seniority of the officials shall be determined according to the relevant Rules, in due course.
10. The official declining regular promotion will not be considered for regular promotion for a period of one year and will also be passed over to his/her junior(s), resulting in loss his/ her of seniority, as per rules. Moreover, the financial upgradation under MACP scheme of such official shall also be deferred to the extent of period of debarment due to the refusal.
11. The custodian of the Service Book shall make necessary entry/ record in the Service Book regarding acceptance/ refusal of such promotion.
12. This promotion order is subject to provisions as contained in GOI, DOPT, OM No. 36012/45/2005-Estt (Res.) dated 10/08/2010, OM No. 36012/11/2016-Estt.(Res.) dated 30/09/2016 and OM No. 36012/11/2016-Estt(Res.-I)(Pt.-II) dated 15/06/2018 and further orders which may be passed by the Hon'ble Supreme Court.
13. Necessary relieving and joining report may be submitted to all concerned immediately.
14. Hindi version will follow.

(Dinesh Sonkusare)
Dy. Director (Admn.)

Copy to:

1. Person concerned.
2. The Medical Superintendent, ESICMH Andheri/ESICH Kolhapur/Bibvewadi/
3. The Dean, PGIMSR Andheri.
4. Jt. Director (I/c), SRO Nagpur/Marol/Thane/Pune/Nasik/Aurangabad.
5. The Director, Dept. Enquiry (WZ)/Dy. Director, Vigilance (WZ)/ZTI (WZ).
6. Rajbhasha Shakha, RO Mumbai for translation in Hindi.
7. Estt. Br. I/III/Cash Branch-DDO/Fin. A/c Branch, R.O. Mumbai.
8. The General Secretary, ESIC Officers' Association, RO Mumbai.
9. The General Secretary, ESIC Employees' Union, Mumbai.
10. The Secretary, ESIC Employees' Co-op. Credit Society, Mumbai.
11. The Secretary, ESIC SC/ST/OBC Employees' & Officers' Welfare Association, Mumbai
12. SC/ST Cell, RO Mumbai/ O.O. File/ Personal file.
13. P.S. to RD(I/c)
14. ICT Branch, RO Mumbai, to upload on ESIC website.